

## 2019 Youth Booth Application

Supplement to the Riverwalk Market Fair 2018 General Guidelines

The Youth Booth at Riverwalk Market Fair (RMF) is open to any individual youth or youth group accepted by RMF's Farmers Market and/or Artists Market juries. Please read the RMF Guidelines and the RMF Artists Market Rules and/or Farmers Market Rules for more information about what products are allowed at RMF, and how to get accepted.

The mission of the Youth Booth is to grow entrepreneurs.

To accomplish this mission, RMF provides use of a 10' x 10' tent, waiver of the annual application fee, and a reduced weekly vendor fee of \$5 to any interested and qualifying youth. There are two tents available for youth vendors each week.

### RULES

1. A youth is anyone 19 years of age or younger -- or one year out of high school or less. If a youth is under the age of 16, they must have an adult in the booth with them.
2. The youth must have eligible and approved products for the Farmers Market and/or the Artists Market.
3. Youth may sell as representatives of a youth group, providing the group's adult advisor approves and is on-site during the Market.
4. Youth vendors must provide their own tables, tablecovers, display and signage.
5. Up to two youth may share a tent on any Market day.
6. The number of dates you can sell depends on how many Youth Booth applicants we get. Because we have a maximum of 2 Youth Booth tents which can each hold a maximum of 2 youth vendors, we can only have 4 Youth vendors each week. The Market Manager will work with youth vendors to schedule their days.
7. Market hours are 9 a.m. through 1 p.m. each Saturday. Booths must be set up no later than 8:45 a.m., and be open until 1 p.m.
8. Please bring enough stock so you do not sell out.  
If you do sell out, you may put up a sign stating that you are sold out, but you may not close your stall until market closes at 1pm. Early tear-down will jeopardize your ability to participate in future markets, regardless of whether you have paid for them.

# 2019 YOUTH BOOTH APPLICATION

***Applications are accepted throughout the year.***

## FOR INDIVIDUAL YOUTH VENDOR

Name: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City, State and ZIP \_\_\_\_\_

Phone: \_\_\_\_\_ Email address \_\_\_\_\_

Parent/Guardian Name, if under 18: \_\_\_\_\_

Parent/Guardian Phone, if under 18: \_\_\_\_\_

Parent/Guardian Email, if under 18: \_\_\_\_\_

## FOR YOUTH GROUPS

If you're representing a youth group, name of group: \_\_\_\_\_

Name of youth group advisor: \_\_\_\_\_

Address of youth group: \_\_\_\_\_

Advisor Phone: \_\_\_\_\_ Phone 2: \_\_\_\_\_

Advisor Email address: \_\_\_\_\_

1. Other Markets where you have been a vendor, if any:  
\_\_\_\_\_

2. Will you need electricity (limited availability)? If so, please explain why.  
\_\_\_\_\_

3. Are you a farmer / grower? If yes, please **attach a copy** of a map of where your farm is located. \_\_\_\_\_

List all of the people who will represent your business at the Riverwalk Market Fair  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List the items you intend to sell at RMF.

June	July	August	September	October		December

**ATTENDANCE and FEE SCHEDULE**

RMF reserves the right to accept or decline vendors based on our current rules and regulations: General Market Fair Rules, Farmers Market Rules and Artists Market Rules are available [on our website](#).

Use of a tent will be provided, but you will need to bring your own:

- Tables & chairs
- Table cloth, display items

Following is a list of the RMF Market Days for the 2018 season. Please circle the dates you will be participating.

- RMF will NOT be held September 8, 2018 during the Defeat of Jesse James Days.
- RMF will be held during the Northfield Area Chamber of Commerce Winter Walk event in December, details TBA

The fee to use the Youth Booth tent is \$5 per Market.

**OUTDOOR MARKET (20 Markets: all Saturdays)**

June (5)	July (4)	August (5)	September (3)	October (3)
1 8 15 22 29	6 13 20 27	3 10 17 24 31	XX 14 21 28	5 12 19

# of Outdoor Markets	Fee / Market	Subtotal Fees for OUTDOOR Market
	\$5 / Market	

**INDOOR MARKET at Winter Walk, \$20**

<b>TOTAL STALL FEES (for both OUTDOOR and INDOOR Markets):</b>	\$
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**CHECKLIST FOR APPLICATION**

- Completed Application.
- Full vendor fees as applicable for all markets selected (by a separate check to Riverwalk Market Fair; this check will be returned if you are not accepted into RMF).
- Signed Rules Agreement (below).
- Signed Marketing Release Form (below).
- Signed City of Northfield’s Participant Risk Acknowledgment, Release, And Indemnity Agreement (below).
- Signed MN Tax Form ST19. [www.revenue.state.mn.us/Forms\\_and\\_Instructions/st19.pdf](http://www.revenue.state.mn.us/Forms_and_Instructions/st19.pdf)

**If applicable:**

- Copy of Certificate of Insurance, if you have insurance. RMF highly recommends you carry liability insurance, to protect yourself and your assets.
- MDA permit, if selling eggs
- Organic certification, if applicable.
- Food handler’s license, if selling ready-to-eat food and applicable.
- MDA license, if selling dog treats.
- WIC/FMNP training certificate, if eligible to receive WIC/FMNP

Mail all materials and two checks (payable to Riverwalk Market Fair) to:

Riverwalk Market Fair  
PO Box 725  
Northfield MN 55057.

Questions? Contact us at [manager@riverwalkmarketfair.org](mailto:manager@riverwalkmarketfair.org).

**RULES AGREEMENT**

I have read and understand the rules of Riverwalk Market Fair as written in the General Guidelines, Farmers Market Rules and Application or Artists Market Rules and Application, and agree to follow them.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**MARKETING RELEASE FORM**

1. Give us a brief background about you and your business: what products are you bringing to Market? What type of production methods do you use (e.g., certified organic, no synthetic chemicals, etc.) OR What's unique about your art work?
  
2. How long have you been farming / growing / making art work?
  
3. What's your favorite / most unique product you're bringing to Market?
  
4. What would you like RMF customers to know about you?

- Yes, RMF can use the information I provided in this application form in their marketing efforts.
- Yes, RMF can use the digital images of my products that I supplied in its marketing efforts.
- Yes, RMF can link my website to its website.

\_\_\_\_\_  
Signature of Youth

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Youth's Parent / Guardian  
(if Youth is under 18 years of age)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Youth Group Advisor  
(if Youth is representing a youth group)

\_\_\_\_\_  
Date

This form is required by the City of Northfield. If you have questions about this Northfield Risk Acknowledgement, Release and Indemnity form, please contact Deb Little, City Clerk, directly: [deb.little@ci.northfield.mn.us](mailto:deb.little@ci.northfield.mn.us).

**PARTICIPANT RISK ACKNOWLEDGMENT, RELEASE, AND INDEMNITY AGREEMENT**

I HAVE READ, UNDERSTAND, AGREE AND ACKNOWLEDGE THAT:

1. "The Program" includes \_\_\_\*programs\*\_\_ provided by \_\_\_\*Riverwalk Market Fair Inc.\*\_\_ to the Participant.
2. I am a validly registered and voluntary Participant in The Program.
3. I will abide by all rules and regulations imposed on the participants in The Program. Failure to do so will result in removal from The Program as well as forfeiting any and all entry fees.
4. I understand that there are risks and hazards inherent to The Program, and that as a result of these risks and hazards I as a participant may suffer minor or serious personal injury, even death, as well as property loss. I nevertheless freely and voluntarily assume the aforesaid risks and hazards and accordingly my participation in the activity shall be entirely at my own risk. I acknowledge that I am physically able to participate.
5. In the event that I am injured while participating in The Program, \_\_\_\*Riverwalk Market Fair Inc.\*\_\_ may, but is not required to, secure such medical advice and services for me as it, in its discretion, may deem necessary for my health and safety and I shall be financially responsible for such advice and services.
6. I hereby grant \_\_\_\*Riverwalk Market Fair Inc.\*\_\_ permission to use and reproduce any photographs, personal narrative, interviews, or audio and video recording of my and/or my child's participation for any and all purposes.

**RELEASE AND INDEMNITY**

In consideration of permission granted to me, the undersigned, by \_\_\_\*Riverwalk Market Fair Inc.\*\_\_, to participate in The Program, and for other good and valuable consideration, I hereby, for myself, my spouse (if any), my heirs, executors or administrators, and personal representatives:

- (a) Assume full responsibility for any personal injury or damage to my person or property that may occur, directly or indirectly, while participating in The Program;
- (b) Fully and forever release, waive and discharge the City of Northfield, its officers, employees, agents, and elected officials, and The Program organizers and volunteers, from any and all claims, demands, damages, rights of action, or causes of action, present or future, whether the same be known, anticipated or unanticipated, resulting from or arising out of my participation in The Program;
- (c) Agree to indemnify and hold harmless the City of Northfield, its officers, employees, agents, and elected officials, and The Program organizers and volunteers, for any acts or conduct by me of whatever kind or nature whatsoever, while participating in The Program;
- (d) Agree to defend and to pay any costs or attorney's fees as a result of any action brought by or against the City of Northfield, its officers, employees, agents, and elected officials, and The Program organizers and volunteers, for any acts or conduct by me of whatever kind or nature whatsoever, while participating in The Program;
- (e) Agree that it is my intent that this PARTICIPANT RISK ACKNOWLEDGMENT, RELEASE, AND INDEMNITY AGREEMENT be in full force and effect at any time after the execution hereof.
- (f) This release does not waive liability for any injuries that I obtain as the result of the willful, wanton, or intentional misconduct by the City of Northfield or any person acting on behalf of the City.

Participant Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_  
Date \_\_\_\_\_

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If the above participant is under the age of 18:

I, the undersigned, have read this PARTICIPANT RISK ACKNOWLEDGMENT, RELEASE, AND INDEMNITY AGREEMENT and understand all of its terms and conditions. I agree that my Child/Ward may participate in The Program under the conditions listed above, and agree to be bound by the terms and conditions set forth herein. I execute it voluntarily and with full knowledge of its significance.

FURTHERMORE, in consideration of the permission granted to my Child/Ward by the City of Northfield to participate in The Program, I hereby release the City, its officers, employees, agents, and elected officials, and The Program organizers and volunteers, from any and all claims, demands, damages, rights of action, or causes of action, present or future, whether the same be known, anticipated or unanticipated, resulting from or arising out of my participation in The Program, except for any injuries obtained as the result of the willful, wanton, or intentional misconduct by the City of Northfield or any person acting on behalf of the City.

Parent/Guardian Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_  
Date \_\_\_\_\_ (Sign if participant is under 18)